



Workforce
enterprise

Workforce Management System

Modules



The Complete Workflow Management Solution for Enterprises



HR Managers

- Centralized Employee Information
- Effective Appraisal's and Skills Management
- Improved Visibility into the Organization
- Hiring & Exit recorded & managed
- Compensation recorded & managed
- Effective Leaves & Attendance Management



Employee

- Easy access to personal information
- Easy to keep personal records
- Transparent Appraisals
- Compensation information available online
- Leave application and approval
- Alerts & Notifications
- Social & Collaboration Tools



Managers

- Employee Absence planned and managed
- Visibility into employee's attendance
- Goal setting and task based appraisals
- Performance reviewed and recorded for transparency
- Assess and manage productivity via time sheets
- Social and Collaboration Tools



Executives

- Improved visibility into the organization
- Improved visibility into operations
- Compensations managed centralized
- Transparency in critical organizational processes
- Enhanced decision support
- Lower Administrative costs
- Employee records repository

Social Intranet

Employee	Appraisals	Payroll, Finance	Productivity	Hiring & Exit	Reports
On Boarding	Goal Setting	Payroll Generation	Time Sheets	Resume Management	Payroll Reporting
Org Structure	Goal & Task Based	LOP Reconciliation	Attendance Management	Job Applications Via Internet	Leave Reporting
People Search	Skill Based	Shift Allowances	Leave Management	Hiring Workflow	Training Needs Reporting
Groups & Collaboration	Appraisal Review Workflow	Pay Slips On demand	Idle Hour Capture	New Hire Record Creation	Attendance Reporting
Employee Record	Appraisal History	Benefits Management	Biometric Attendance	Exit Process Automation	Custom Reports

**Customer Success
is Everything.**

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ISO 9001:2015 and ISO/IEC 27001:2013

Features

- Organizational Planning allows to plan and track workforce strength and budgets.
- Competence and skill management with salary benchmarking, allow for more accurate org planning.
- Allows you to have an accurate organizational skills assessment by treating skills as core employee record, modifiable in the events of hiring, appraisal and training.
- Provides for complete Performance Management.
- Appraisals workflow built into the base system and add-ons available for Training Management, e-Learning, 360 Degree Feedback.
- Hiring management allow to keep track of open jobs, applicants and candidate pipeline while seamlessly managing recruitment operations.
- Payroll completely automated to keep manual interventions to a minimum.
- Payroll takes into account attendance, LOPs, Taxation, Salary Changes, Allowances, Rewards, Deductions.
- Complete repository of Employee Data.
- Add any number of sub-records for work experience, qualifications, references, documents etc .
- Streamlines all Workforce Operations by automating workflows between HR, Admin, Ops, Finance and Employees.
- Provides for employee self service, including automated pay-slips online, grievance & redress etc.
- Comes with a social employee engagement portal that supports virtual teaming, employee interactions and informal knowledge
- Integration with Biometric inputs for automated attendance recording.
- Allows to configure different access levels for employees by designation.
- Extensive reports available out of the box to provide decision support to HR and Executives.
- Built on a highly customizable and scalable solution framework. Allows for quick customizations to meet unique workforce management requirements.
- Deployment quick-start that allows you to start using the software within a matter of days.
- Based on current and industry standard technology stack.

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